

February Executive Board Meeting Minutes

February 18, 2014

Members Present: President Marc Iorio, Vice President Mike Benson Jr., Treasurer Paul Benson, Board of Director Dave Chesnut, and Banquet Hall Manager Mike Stafford.

The Executive Board meeting was called to order at 6:09pm by President Iorio. The first item of discussion was the topic of Assistant Banquet Hall Manager. President Iorio distributed the job posting that has been created. The job posting is as follows for the Assistant Banquet Hall Manager position: *Assist the Banquet Hall Manager in the facilitation of the scheduling of all bookings. This person will also help the Banquet Manager ensure that the facilities are ready for each event, and returned to "rental ready" status at the completion of each event. The compensation is an annual stipend of \$500.00.* Discussion was raised about whether one check for \$500.00 would be received or not. The board agreed that will not be the case and the said individual would receive the total \$500.00 in \$125.00 increments. The President set a due date of February 21st for letters/resumes to be submitted for the job posting. There was also discussion regarding a percentage of commission. The board agreed that eventually commission will be set in place for the Assistant. This is a learning period for the individual and the Fire Company. It could be possible that down the road this will not work out and this position would be terminated. Paul Benson makes a motion to accept the job posting. Dave Chesnut seconds the motion. The motion is carried.

President Iorio discussed newly proposed Resolution #7. This resolution focuses on station cleaning payment. The resolution reads as follows: "All station cleanings must be authorized for payment by the President, Vice President, or the House Committee Chairperson. The Board members agreed this is a good resolution to have to show that there is a system of checks and balances and money is not to be dispersed until the said job is completed and authorized by the said individuals. Vice President M. Benson Jr points out that a checklist must be completed. The check list has been in place and needs to be followed/completed by all members that are cleaning. Paul Benson makes a motion to accept the job posting. Dave Chesnut seconds the motion. The motion is carried.

The final item of discussion was regarding the town of East Greenbush Day Camp program. Apparently past practice for the day camp administration had indicated that the Pavilion and Banquet Hall are rain/excessive heat locations. Mike Benson Jr. and Paul Benson agreed fully that our facilities are not to be given out for free. The recommendation is to charge them a not for profit rate. The not for profit rate would be sufficient enough for us to still pay our bills. Mike Benson Jr. disagrees and states to charge the town full price, we need to make money. Paul Benson makes a motion to accept the job posting. Dave Chesnut seconds the motion. The motion is carried.

Mike Benson Jr. makes a motion to adjourn the meeting. Paul Benson seconds the motion and the meeting was adjourned at 6:39pm.

Respectfully Submitted,

Mike Benson Jr. /Vice President